DOKUZ EYLÜL UNIVERSITY
FACULTY OF BUSINESS

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INTERNATIONAL WEEK
İZMİR 2025

CALL FOR REGISTRATION
18th International Week
12-16 May 2025

It is our pleasure to announce that Faculty of Business, Dokuz Eylül University will hold its **18th International Week** on **12th - 16th May 2025** in Izmir, Turkiye. We would like to invite you and your colleagues to participate in this week where we host both teaching and administrative staff. The aim of the week is to offer our students an international and intercultural experience and to intensify cooperation with our partner universities. The details of the International Week (IW) are provided below.

Tentative Program

May 12, 2025	Guided City Tour by walk
May 13, 2025	Kick-off Meeting Courses & Sessions for Administrative Staff
May 14, 2025	Courses & Sessions for Administrative Staff Dean's Dinner
May 15, 2025	Courses & Sessions for Administrative Staff Farewell Lunch
May 16, 2025	Guided Excursion to Pergamon (UNESCO World Heritage Site)

Social Activities and Services

- Guided City Tour (Monday)
- Dean's Dinner (Wednesday)
- Pergamon Excursion (Friday)
- Shuttle from / to hotel & Faculty (Tuesday, Wednesday and Thursday)
- Lunch for the whole week

Participation Fee

IW Participant (Teaching/Administrative Staff): 300 Euro
Accompanying Person: 260 Euro

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Details for Teaching Staff:

- Classes will be held in person on Tuesday-Wednesday-Thursday for 3 hours per day. The total 9 hours of teaching will be consecutive since you will be teaching the same group of students.
- The language of instruction is English.
- The class size will not exceed 25 students.
- If accepted participants would like to distribute teaching materials, all teaching materials should be sent in electronic format to **isletmeforeign@gmail.com** by **April 25th, 2025**. All classrooms are equipped with a whiteboard, computer and beamer. Please indicate beforehand, if you need any other special equipment for teaching – e.g. computers for students.

Details for Administrative Staff:

The preliminary session information for the administrative staff will include:

- Workshop on Turkish (Business) Culture
- Workshop on Global Citizenship and Perpetual Peace
- Incoming Student Application Procedure and Services Provided to Incoming Students
- Presentation of each partner school and discuss possibilities for improving cooperation

IMPORTANT NOTES AND DATES:

- All applicants should send their registration form and short bio with photo by **Feb 21st, 2025**. Teaching staff registration forms should be accompanied by the offered course syllabus.
- IW courses will be promoted to students between **Mar 3rd – Mar 14th, 2025**.
- Students will register for the courses that are offered by international week lecturers between the Mar 17th – 21st, 2025. **Please note that some IW courses may be cancelled due to insufficient student registration.**
- The lecturers will be informed about whether or not their courses will be offered after the registrations are completed. Offered course (s) will be announced to prospective IW lecturers on the **Mar 24th, 2025.**
- Participation fee for the International Week should be made by **April 25th, 2025.** Detailed information regarding account information, etc. will be provided later.
- If participants would like to distribute teaching/promotional materials, they should send them in electronic format to **isletmeforeign@gmail.com** by **April 25th, 2025**.
- Management reserves the right to **shift classes online** based on the circumstances.

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18th International Week
12-16 May 2025

Registration Form
Due: Feb 21st, 2025

Personal Data

Participants Name:

Institution:

Address:

E-mail:

Purpose of Attendance: Please tick one.

□ **Teaching Staff (teaching)**

□ **Administrative Staff (training and promotion)**

Please return the registration form together with your syllabus (in the attachment), short bio and photo.

Short Bio of the Participant (Max. 200 words)

- Please enclose your CV, state your particular field of study/expertise, and attach your photo. This information is necessary both for academic and administrative staff.

IMPORTANT DEADLINES

Feb 21st, 2025 DEADLINE FOR REGISTRATION

INCLUDING REGISTRATION FORM, SHORT BIO, PHOTO, SYLLABUS

Mar 24th, 2025 **ANNOUNCEMENT OF IW COURSES**

April 25th, 2025 **PARTICIPATION FEE PAYMENT**

April 25th, 2025 **DEADLINE FOR SENDING MATERIALS**

COURSE MATERIALS (TEACHING STAFF)

PROMOTION MATERIALS (ADMINISTRATIVE STAFF)

DOKUZ EYLÜL UNIVERSITY FACULTY OF BUSINESS
COURSE SYLLABUS FOR
INTERNATIONAL WEEK 2025

Course Title	

Course Level*	( ) 2nd Year	( ) 3rd Year	( ) 4th Year	( ) Graduate

***2nd, 3rd, or 4th years of bachelor students can attend the International Week. Please indicate the level of your course for the target audience and keep in mind that bachelor's degree is 4 years in Turkiye and a student can graduate after the completion of 240 ECTS.**

COURSE DESCRIPTION

COURSE OBJECTIVE

LEARNING OUTCOMES

At the end of this course the learner is expected to,

1.
2.

LEARNING AND TEACHING STRATEGIES

1.

TEXTBOOK (S)/ REFERENCES / MATERIALS

1.

COURSE POLICIES AND RULES

1.

COURSE OUTLINE

DAY	TOPICS	NOTES
1		
2		
3		